

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York held on January 19, 2023, at 9:00 a.m. at the office of the District.

Present:           Robert J. McEvoy  
                       Richard P. Niznik  
                       Michael F. Rich III  
                       Edward Dupre  
                       Karen Testa  
                       Donald Mackenzie, Esq.  
                       Karl Dahlem, DAK Services  
                       Dustin Rigos, P.E.

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Frank Schifano of 5 Wood Drive, Oyster Bay attended the meeting to request information on obtaining a Grade C license. Karl Dahlem referred Mr. Schifano to Richard Tobin who is more knowledgeable regarding the different water licenses.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence received as follows:

LIWC notice announcing the meeting will be held on January 30, 2023, at the Westbury Manor.

Proposal dated January 10 from H2M to conduct the semi-annual inspections of the District's five water storage tanks. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to accept the proposal.

Letter dated January 19 from Wayne Smith of Complete Development enclosing a copy of the First Amendment to Site Lease, copy of Town of Oyster Bay Building Permit Application, copy of Town of Oyster Bay Corporate Disclosure Affidavit, and copy of Town of Oyster Bay Applicant Disclosure Affidavit for the T-Mobile Lease at Plant #4 Mill River Road. (Pond View). Atty. Mackenzie will review.

Superintendent Dupre reported employees are practicing all Covid-19 precautions while performing their daily duties.

- >T-Mobile began working at Plant #8 Berry Hill Road.
- >Sprint is removing all equipment from Plant #4 Mill River Road.
- >Attended Lead and Copper Rule class with Water Plant Operator William Murphy.
- >O'Regan Electric will send a proposal to replace the basement lights.
- >Complaint of high sprinkler bill from Christina Verdi of 161 Berry Hill Road. Will check in the spring, when system is turned back on.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$102,983.47 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve bills to be paid.

- >Submitted the Component Unit Annual Financial Report for year ending December 31, 2022, to the Town of Oyster Bay Town Clerk to be posted on the Town's website, District website and sign board.

## Minutes of the meeting continued – January 19, 2023

- >Requested permission to attend a virtual excel class given by the NYGFOA with Secretary and Superintendent with a fee of \$155.00. Permission was granted by the Board.
- >Sent letter to Rynkar, Vail & Barret authorizing them to respond fully and without limitations to the document requests from the District's new auditors Nawrocki Smith LLP.
- >Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to add New York Cooperative Liquid Assets Security System to the District's designated depositories.

Eng. Rigos updated the Board on the AOP(OBWD2101) at Shutter Lane and there will be a progress meeting today at 11:00am.

- >Finalizing the Letter of Water Availability for the proposed car wash on Pine Hollow Road.

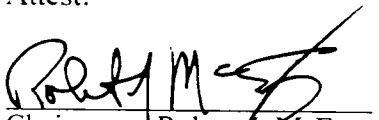
Atty. Mackenzie sent lease changes to L. Cody Smith of Rogers & Lewis, attorney for Dish Network for his review.

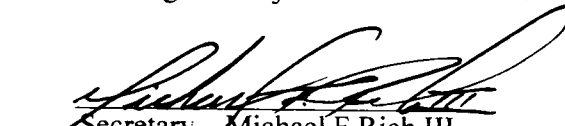
- >Sent demand letter to Mrs. Kapner regarding the damaged hydrant on Pine Hollow Road.


Karl Dahlem discussed the replacement of the actuator valve at Plant #5 Schoolhouse Place. Received proposals from Alessio Pipe & Construction to replace the valve in the amount of \$16,537.00 and Eagle Control in the amount of \$11,250.00 to perform all necessary SCADA work. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to accept the proposals subject to review by Eng. Rigos.

There being no further business the Meeting was adjourned at 10:15am.

Attest:

  
Chairman – Robert L. McEvoy

  
Secretary – Michael F. Rich III

  
Treasurer – Richard P. Niznik