

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York held on January 5, 2023, at 9:00 a.m. at the office of the District.

Present: Robert J. McEvoy
 Richard P. Niznik
 Michael F. Rich III
 Edward Dupre
 Karen Testa
 Donald Mackenzie, Esq.
 Karl Dahlem, DAK Services
 Dustin Rigos, P.E.

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Commissioner Rich took Oath of Office for his term January 1, 2023, through December 31, 2025.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to authorize Office Manager Karen Testa as election clerk for the meeting.

Upon request for nominations, a motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to nominate Commissioner McEvoy as Chairman.

Upon request for nominations, a motion was made by Commissioner Rich, seconded by Commissioner McEvoy, and carried to nominate Commissioner Niznik as Treasurer.

Upon request for nominations, a motion was made by Commissioner Niznik, seconded by Commissioner McEvoy, and carried to nominate Commissioner Rich as Secretary.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried for the clerk to cast one ballot for the election of officers for the year 2023 as follows:

- >Robert J. McEvoy, Chairman
- >Richard P. Niznik, Treasurer
- >Michael F. Rich III, Secretary

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to turn the meeting over to Chairman McEvoy.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve the salary changes for year 2023 and will be certified with Civil Service.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve the attached Job Classification Salary Schedule dated January 1, 2023.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to adopt a six-hour Standard Workday Resolution for elected officials. A certified copy will be submitted to the Town of Oyster Bay to be posted on the Town's website and posted on the District's main office sign board for thirty days.

Minutes of the meeting continued – January 5, 2023

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to hold regular meetings for the year on Thursday mornings at 9:00am. Schedule of meetings will be posted on the District's main office sign board, District's website and published in the District's official newspaper. Any deviations in meeting dates will be published accordingly except for Thursday, November 23rd meeting, which will be held on Wednesday, November 22nd at 9:00am.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to approve DAK Services. Terms to continue same as previous agreement.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried that Valley Bank, Flushing Bank, Capital One & Bank of America are designated depositories of the District for the year 2023.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to designate the Glen Cove Oyster Bay Record Pilot as the official newspaper of the District for 2023.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to continue agreement with Auctions International for the sale of surplus equipment.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried the Dental Optical/Appliance/Co-pay reimbursement for the year 2023 will remain the same as previously authorized.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried accept H2M Architects & Engineers Engineering Services Contract for the calendar year.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich, and carried to increase the base pay for overtime rate of pay.

Minutes of the previous meeting were read, motion was made, seconded, and carried that the minutes of the previous meeting stand approved as read.

Correspondence received as follows:

Email dated January 3 from Mesa enclosing a quote for \$1,650 to perform the Annual Cathodic Protection Survey. Supt. Dupre will schedule.

Letter dated from December 28 from the NYS Department of Health approving the plans and specifications for the Locust Valley Interconnection.

Copy of letter dated January 3 from H2M to Alessio Pipe & Construction Co. stating the District has awarded them the Requirements Contract for Water Distribution System Repairs, Installations and Permanent Pavement Restoration. Atty. Mackenzie will schedule contract signing at the District office.

NYSAWWA notice announcing New York's Water Event will be held April 11-13 in Saratoga Springs.

AWWA notice announcing ACE23 Event will be held June 11-14 in Toronto.

Minutes of the meeting continued – January 5, 2023

Superintendent Dupre reported employees are practicing all Covid-19 precautions while performing their daily duties.

- >Received Emergency Response Plan and copy was sent to Nassau County Health Dept.
- >Reviewing inventory schedule for JKL Accounting.
- >Virtual progress meeting today for AOP(OBWD2101).
- >Meeting with Eagle Control to discuss leaking actuator valve at Plant #5 Schoolhouse Place.
- >Submitted to the Board end of year pumpage reports for review.
- >Inquired with Atty. Mackenzie the status of the Water Service Application.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$30,658.69 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Chairman Rich, and carried to approve bills to be paid.

- >Scheduled District Policy review meeting for January 6, 2023, at 9:00am at the District office.
- >JKL Accounting will be in the office on Tuesday, January 10th preparing the end of the year 2022 financials and the cash basis filing due January 15th to the Town of Oyster Bay.
- >Discussed the billing software upgrade.

Eng. Rigos updated the Board on the AOP (OBWD2101) and discussed PFAS/PFOA sampling.


Atty. Mackenzie is coordinating with Alessio Pipe & Construction to sign the maintenance contract.

- >Requested a meeting Chairman McEvoy and Supt. Dupre to discuss all cellular agreements.
- Meeting will be at 3:00pm Tuesday, January 10th.

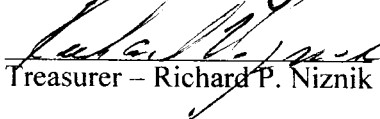
Karl Dahlem discussed the damaged grass at Shutter Lane due to the accident. Supt. Dupre stated District employees will repair. A bill will be sent to Boulder Creek Landscaping who was responsible for the damage.

There being no further business the Meeting was adjourned at 10:00am.

Attest:


 Chairman – Robert J. McEvoy


 Secretary – Michael F Rich III


 Treasurer – Richard P. Niznik