

OYSTER BAY WATER DISTRICT

Minutes of the regular meeting of the Board of Water Commissioners of the Oyster Bay Water District, Town of Oyster Bay, Nassau County, New York held on the January 6, 2022 at 9:00 a.m. at the office of the District.

Present:     Robert J. McEvoy  
                   Michael F. Rich III  
                   Richard P. Niznik  
                   Edward Dupre  
                   Karen Testa  
                   Donald Mackenzie, Esq.  
                   Karl Dahlem, DAK Services  
                   Dustin Rigos, P.E.

The meeting was called to order at 9:00am by Chairman McEvoy and started with the Pledge of Allegiance.

Commissioner Niznik took Oath of Office for his term January 1, 2022 through December 31, 2024

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to authorize Office Manager Karen Testa as election clerk for the meeting.

Upon request for nominations for Chairman, a motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to nominate Commissioner McEvoy as Chairman.

Upon request for nominations for Treasurer, a motion was made by Commissioner Rich and seconded by Commissioner McEvoy and carried to nominate Commissioner Niznik as Treasurer.

Upon request for nominations for Secretary, a motion was made by Commissioner McEvoy, seconded by Commissioner Niznik and carried to nominate Commissioner Rich as Secretary.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried for the clerk to cast one ballot for the election of officers for year 2022 as follows:

- >Robert J. McEvoy, Chairman
- >Richard P. Niznik, Treasurer
- >Michael F. Rich III, Secretary

Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried to turn the meeting over to Chairman McEvoy.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve the salary changes for year 2022 and will be certified with Civil Service.

Motion was made by Commissioner Rich, seconded by Commissioner Rich and carried to approve the attached Job Classification Salary Schedule dated January 1, 2022.

Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried to approve DAK Services. Terms to continue the same as previous agreement.

Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried that Valley Bank, Flushing Bank, Capital One & Bank of America are designated as depositories of the District for the year 2022.

## Minutes of the meeting January 6, 2022 – continued

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to designate the Oyster Bay Enterprise Pilot as the official newspaper of the District for the year 2022.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to hold regular meetings for the year on Thursday mornings at 9:00am. Schedule of meetings will be posted on the District's main office sign board, District's website and published in the District's office newspaper. Any deviations in meeting dates will be published accordingly with the exception of Thursday, November 24th meeting, which will be held Wednesday, November 23<sup>rd</sup> at 9:00am.

Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to continue agreement with Auctions International for the sale of surplus equipment.

Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried the Dental/Optical/Appliance/Co-pay reimbursement for the year 2022 will remain the same as previously authorized.

Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried to adopt a six-hour Standard Work Day Resolution for elected officials. A certified copy will be submitted to the Town of Oyster Bay Clerk to be posted on the Town's website and sign board for thirty days.

Superintendent Dupre presented request for proposals from Anker Electric, Park Service at Sagamore, Maccarone Plumbing and Bancker Construction. Motion was made by Commissioner Rich, seconded by Commissioner Niznik and carried to accept the proposals for electrical, vehicle, plumbing and water main repair.

Minutes of the previous meeting were read, motion was made, seconded and carried that the minutes of the previous meeting stand approved as read.

Correspondence received as follows:

Letter dated November 18, 2021 and received January 3, from the NYS Health Dept. approving and filing the District's Water Supply Emergency Plan.

Receive a quote from Mesa to repair the Cathodic Protection at Plant #2 and provide the Annual Cathodic Protection Survey in the amount of \$3,800. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve the quote from Mesa and to note they are the sole source for cathodic protection.

Email dated January 5 from Joe Hernandez of Complete Developers, inquiring about leasing space for T-Mobile and a site visit to Schoolhouse Elevated Tank. Office Manager Karen Testa will follow up.

Received insurance policy renewal from Salerno Brokerage. Supt. Dupre, Office Manager Karen Testa and Karl Dahlem will review.

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Superintendent Dupre reported employees are practicing all Covid-19 precautions while performing their daily duties.

- >Working on testing District backflow devices.
- >Due to the backlog at covid labs, if unvaccinated employees do not have a negative PCR test result from the previous Thursday, they must show proof of a negative rapid or home test before work on Monday.
- >Two hydrants were frozen, thawed and pumped out.
- >Presented to the Board the monthly pumpage report.
- >Discussed DEC issues regarding the underground caustic tank with Eng. Rigos and will have all the paperwork submitted to the DEC by the end of the day.

Office Manager Karen Testa gave a weekly financial report. Bills in the amount of \$51,404.21 were presented to the Board for approval. Motion was made by Commissioner Niznik, seconded by Commissioner Rich and carried to approve bills to be paid.

- >Medicare confirms were mailed out.
- >NYHIP issues have been addressed and waiting for a response.
- >Working on GASB-75,OPEB and end of year filings with JKL Municipal Accounting Solutions LLC
- >Scheduled a District Policies work session for Wednesday, 4:00pm. Will post on the District & Town's Websites.

Eng. Rigos discussed the AOP at Shutter Lane. The plans for the revisions to the roof should be complete in two weeks and submitted to the Village of Oyster Bay Cove for approval.

- >NYS Health Dept. is requesting profile views of the Locust Valley Interconnection.
- >As discussed with Supt Dupre, a letter will be drafted to the DEC to address the issue with the underground caustic tank.

Atty: Mackenzie is reviewing the engineering contract for H2M.

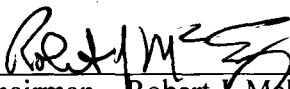
- >Updated the Board on the AOP at Shutter Lane.
- >Inquired as to whether the District received a response from Dish Network. Will follow up with Dish Network.

Karl Dahlem recommended revisions to the garage doors at Plant #1 West Shore Road so the new truck will fit. Board instructed Mr. Dahlem to research pricing.

- >Will contact Ken Dahlinger, Badger Meter regarding a freight invoice for shipment of meters to the District.
- >Reviewed the insurance policy.

There being no further business the meeting was adjourned 10:40am.

Attest:

  
Chairman – Robert J. McEvoy

  
Secretary – Michael F. Rich III

  
Treasurer – Richard P. Niznik